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**Cost to File:**  
Chapter 7: \$495 initial retainer with \$1400 paid at \$100 monthly after filing via ACH deductions  
Chapter 13: \$600 initial retainer with remaining fees paid in Plan - \$310 Modification Costs if modifying mortgage through Plan

**CHAPTER 7/13 INFORMATION REQUIRED**

1. Complete name(s) and any other name used in the past eight years.

(Client) \_\_\_\_\_ Social Security # \_\_\_\_\_

(Spouse) \_\_\_\_\_ Social Security # \_\_\_\_\_

Marital Status: \_\_\_\_\_ Number of Dependents: \_\_\_\_\_

Referred by \_\_\_\_\_

2. E-Mail address: \_\_\_\_\_

3. Addresses for the past two years:

\_\_\_\_\_  
Present (Street) (City) (State) (Zip)

\_\_\_\_\_  
Former (Street) (City) (State) (Zip)

4. All phone numbers (home, work, pager, etc.) where you can be reached.

(Client) \_\_\_\_\_  
(Cell) (Work) (Home)

(Spouse) \_\_\_\_\_  
(Cell) (Work) (Home)

**DOCUMENTS REQUIRED PRIOR TO FILING YOUR CASE**

- \_\_\_\_\_ 1. Copies of filed Federal Income Tax returns for the two (2) years prior with all schedules and attachments.
- \_\_\_\_\_ 2. Copies of most recent 7 MONTHS of paystubs for you and your spouse if you live together (even if they are not filing this case with you).
- \_\_\_\_\_ 3. Copies of any bank account statements, Cash App, Venmo and/or Paypal statements for the past 6 MONTHS for any account with your name on bank account.
- \_\_\_\_\_ 4. If Self Employed, please provide a Profit and Loss Statement for 6 MONTHS immediately preceding filing (We have a form for this information – please ask us to provide).
- \_\_\_\_\_ 5. Chapter 7 Only - Proof of Insurance Coverage and registrations for all Vehicles.
- \_\_\_\_\_ 6. Copy of Driver’s License and Proof of Social Security Number.
- \_\_\_\_\_ 7. Copy of any Divorce Decree within the past 4 YEARS.
- \_\_\_\_\_ 8. List of Assets Filled out below.
- \_\_\_\_\_ 9. Secured Payments and Monthly Budget Filled out below.
- \_\_\_\_\_ 10. Amount of Taxes Due (if any) and years owed.

**List of assets and estimated market value**

(based on amount for which item could be sold at a garage sale, for example: sofa and love seat, \$150.00)

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## MORTGAGE/RENT AND VEHICLE PAYMENTS

<p style="text-align: center;"><b>1<sup>st</sup> Mortgage/Rent Paid</b></p> <p>Name of Creditor: _____</p> <p>Account Number: _____</p>	<p>Monthly Payment:</p> <p>\$ _____</p>	<p>Number of Months Behind:</p>
<p style="text-align: center;"><b>2<sup>nd</sup> Mortgage (if any)</b></p> <p>Name of Creditor: _____</p> <p>Account Number: _____</p>	<p>Monthly Payment:</p> <p>\$ _____</p>	<p>Number of Months Behind:</p>
<p style="text-align: center;"><b>Homeowners Association (if any)</b></p> <p>Name of Creditor: _____</p> <p>Account Number: _____</p>	<p>Monthly Payment:</p> <p>\$ _____</p>	<p>Number of Months Behind:</p>
<p style="text-align: center;"><b>1<sup>st</sup> Car Loan</b></p> <p>Vehicle: _____</p> <p>Name of Creditor: _____</p> <p>Account Number: _____</p>	<p>Monthly Payment:</p> <p>\$ _____</p>	<p>Number of Months Behind:</p>
<p style="text-align: center;"><b>2<sup>nd</sup> Car Loan</b></p> <p>Vehicle: _____</p> <p>Name of Creditor: _____</p> <p>Account Number: _____</p>	<p>Monthly Payment:</p> <p>\$ _____</p>	<p>Number of Months Behind:</p>

## MONTHLY BUDGET

Electricity/Water: \$	Life Insurance NOT taken from paycheck: \$
Home Phone: \$ Cell Phone: \$ Internet: \$ Cable/Satellite: \$	Health Insurance NOT taken from paycheck: \$
Food: \$	Vehicle Insurance: \$
Child Care: \$	Alarm monitoring: \$
Laundry/Dry Cleaning: \$	Child Support/Alimony NOT taken from paycheck: \$
Medical/Dental costs: \$	Monthly Help for Relatives (if applicable): \$
Gas/Car Repairs: \$	Any Other Expenses Not Listed Above: \$
Charitable Giving/Tithing: \$	Any Other Expenses Not Listed Above: \$

**Other Bills Not on Credit Report – Medical Bills, Charge-offs for apartment leases, cell phones or pay day loans:**

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Creditor	account number	balance
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Address	city/state/zip
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Creditor	account number	balance
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Address	city/state/zip
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Creditor	account number	balance
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Address	city/state/zip
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